



497 Humboldt Avenue
Saint Paul, MN 55107
(651) 200-4543
www.westsidesummit.org

June 24, 2019

Dear West Side Summit Families,

Thank you so much for messages of support you have sent me and the rest of the West Side Summit family since the closure announcement. We know this is a challenging time for everybody, and we are committed to helping each of our students enroll in a school that is a good fit for them. Included with this letter is information to help you through the enrollment process, including information on how to enroll, a list of local school options, and district boundary maps.

In addition to this information, we will be hosting a School Fair and Celebration on **Friday, June 28 at 3:00**. This is a great opportunity to meet representatives from multiple local schools as well as a chance to reflect on memories from West Side Summit and say farewell to classmates and staff. West Side Summit staff members will also be available at this time to help answer any questions you have about enrolling your student in a new school.

The Minnesota Department of Education also offers support for families regarding school choice options. You can access this support by reaching out to Cindy Jackson at cindy.s.jackson@state.mn.us or (651) 582-8572.

Sincerely,

Sarah Hanson
Executive Director

ENROLLING IN A NEW SCHOOL

Records

West Side Summit has records for each student. These records include attendance information, state ID number, standardized test scores, report cards, immunization records, IEPs (if applicable), and some behavior reports. When you enroll your student in any of the three types of schools listed below, the new school will send a records request to the student's previous school.

If the new school sends a records request **before June 30, 2019**, it can be faxed to West Side Summit at (651) 447-2128.

If the new school sends a records request **after June 30, 2019**, it should be faxed to the school district you live in ("resident district"- see district schools below).

If we have not received a records request from your new school by June 30, West Side Summit will transfer your student's records to your resident district.

Charter Schools

Charter schools in Minnesota have Open Enrollment periods during which every student who applies is entered into a lottery to be drawn at random for admission to the school. Most Open Enrollment periods have ended, so students are enrolled on a first come, first served basis. There are no entrance or tuition requirements for charter schools, provided there is space available. If you apply to a school with a waiting list, your name will be added to the waiting list in the order it was received and you will be contacted when a spot opens up.

Most charter schools have online applications available on their school websites. After you apply, you will be contacted by the school to complete additional enrollment paperwork (typically on paper). If you would like a paper application mailed to you, call the phone number listed for the school you're interested in.

District Schools

Enrollment in a district school is typically based on your home address. Your home address determines which district you can enroll in as well as which school in the district you can attend. Open enrollment from one district to another and transfers between schools within a district are very common, so if you choose to enroll in a district school, you may still have multiple options available to you. Enrollment zone maps for each of the local districts are attached at the end of this packet. To enroll in a district school, visit the following locations or contact the district at the number listed:

St. Paul Public Schools #625
Student Placement Center
2102 University Ave. W.
St. Paul, MN 55114
651-632-3700

South St. Paul Public Schools #6
Northwest Family Service Center
104 5th Ave. S.
South St. Paul, MN 55075
651-457-9400

West St. Paul - Mendota Heights - Eagan #197

Welcome Center

1897 Delaware Ave.

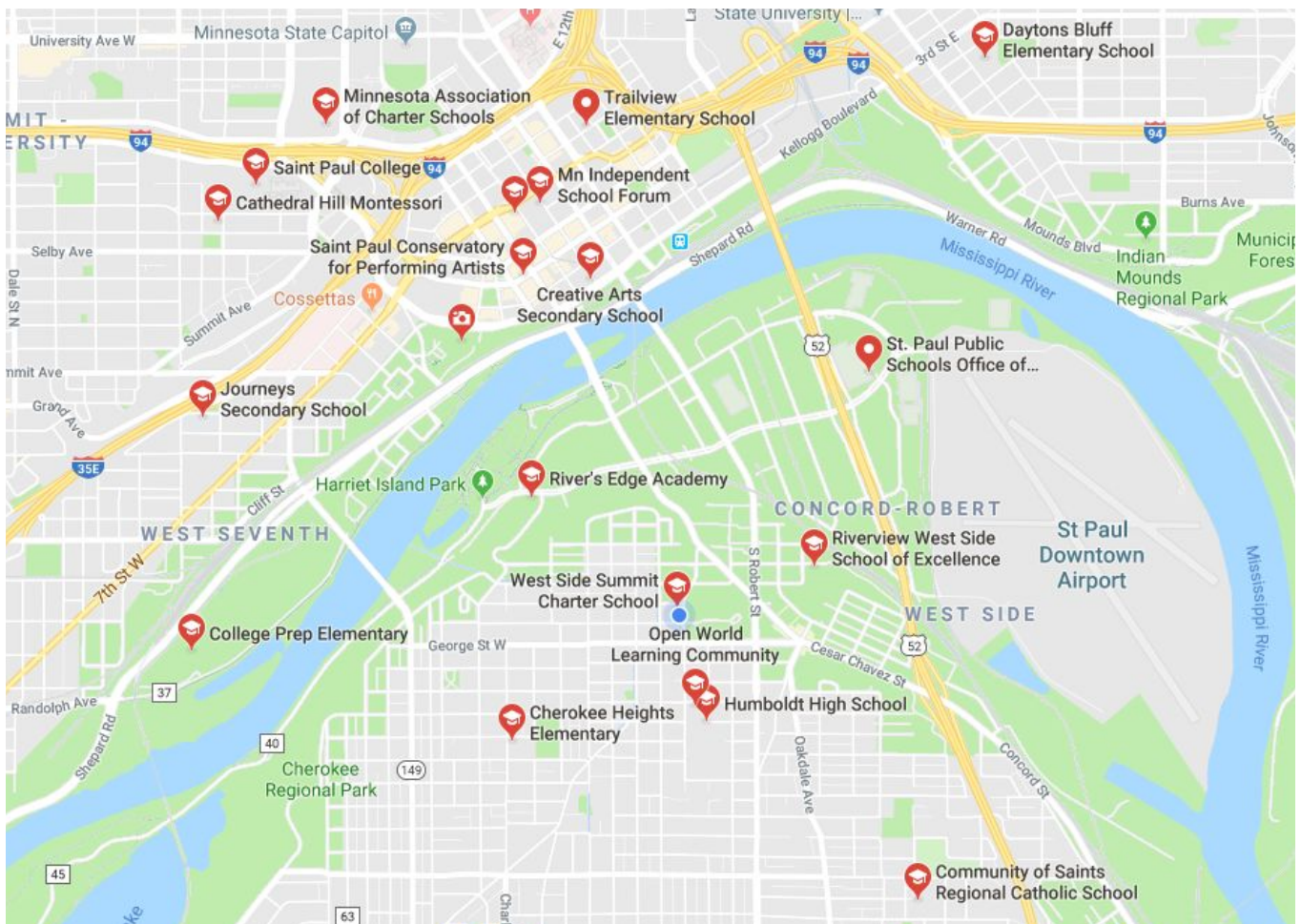
Mendota Heights, MN 55118

651-403-7000

Private Schools

Private schools typically charge tuition. Costs can vary greatly between schools. They may have specific admissions criteria that students must meet. Many private schools are affiliated with religious organizations. To enroll in a private school, call the number listed or visit their website—some schools will require in-person interviews before admission, but you can often get the process started online.

Local School Options



Name	Contact Info	Grade Levels
Charter		
Academia Cesar Chavez	1801 Lacrosse Ave. St. Paul, MN 55119 (651) 778-2940 cesarchavezschool.com	Pk-8
Upper Mississippi Academy	426 Osceola Ave. S. St. Paul, MN 55102 (651) 528-8091 umissacademy.org	6-10
St. Paul City School/River's Edge	260 Edmund Ave. St. Paul, MN 55103 (651) 225-9177 stpaulcityschool.org	Pk-8
Twin Cities Academy	690 Birmingham St. St. Paul, MN 55106 (651) 205-5797 twincitiesacademy.org	6-12
Life Prep	930 Geranium Ave. E. St. Paul, MN 55106 (651) 793-6624 lifeprepschool.org	Pk-6
Achieve Language Academy	2169 Stillwater Ave. St. Paul, MN 55119 (651) 738-4875 achievemn.org	Pk-8
College Prep Elementary	355 Randolph Ave. Suite 300 St. Paul, MN 55102 (651) 605-2360 cpe-k6.org	K-6
District (spps.org)		
Creative Arts Secondary School	5 Kellogg Boulevard East Saint Paul, MN 55101 651-292-3480	6-12
Cherokee Heights Elementary	694 S Charlton St. St Paul, MN 55107 (651) 293-8610	Pk-5

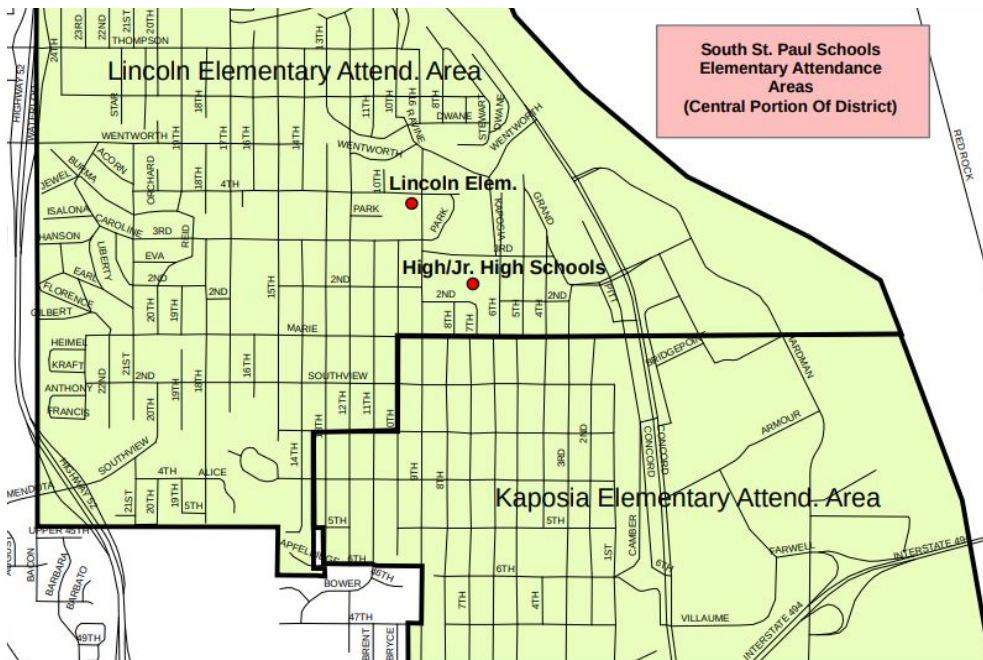
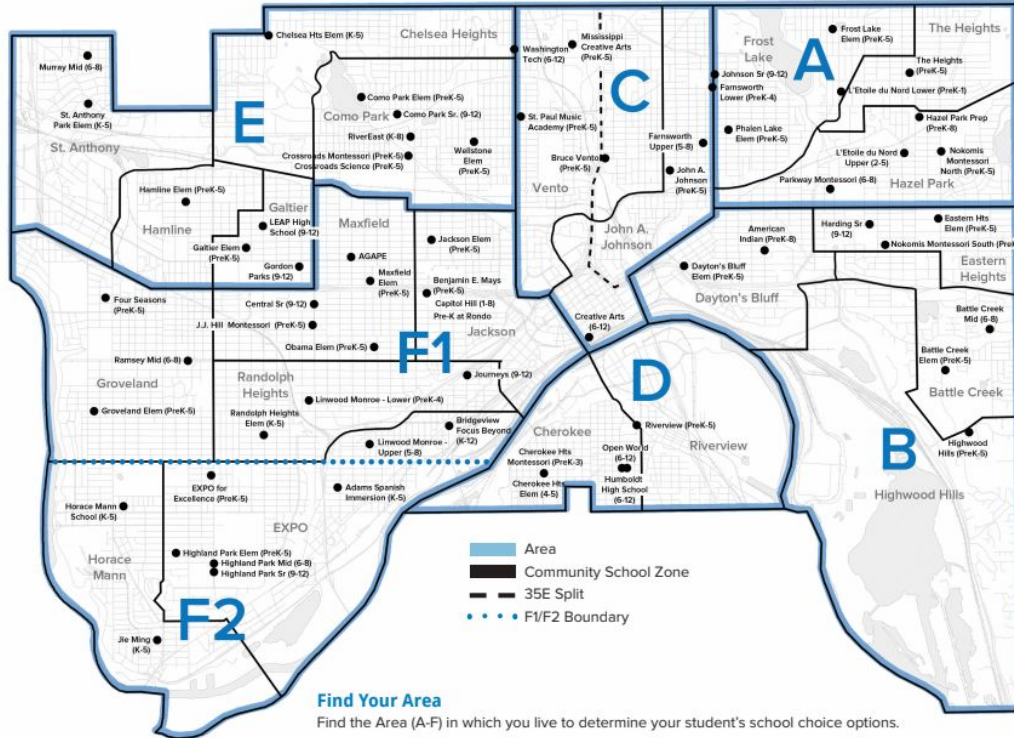
Open World Learning Community	640 Humboldt Ave. Saint Paul, MN 55107 (651) 293-8670	6-12
Humboldt High School	30 East Baker St. Saint Paul, MN 55107 (651) 293-8600	6-12
Riverview West Side School of Excellence	160 Isabel St E. St Paul, MN 55107 (651) 293-8665	K-6
Dayton's Bluff Elementary School	62 Bates Ave. St Paul, MN 55106 (651) 293-8915	Pk-5
Private		
Community of Saints Regional Catholic School	335 Hurley St. E. West St. Paul, MN 55118 (651) 457-2510 communityofsaints.org	Pk-8
St. Joseph's School	1138 Seminole Ave. West St. Paul, MN 55118 (651) 457-8550 stjosephwsp.org	Pk-8
St. Croix Lutheran Academy	1200 Oakdale Ave. West St. Paul, MN 55118 (651) 455-1521 stcroixlutheran.org	6-12
St. Paul Academy and Summit School	1150 Goodrich Ave. St. Paul, MN 55105 (651) 698-2451 spa.edu	K-12

District Maps

School Application Deadline: February 23, 2018. 651-632-3760 • apply.spps.org

Saint Paul Public Schools Map 2018-19

School Choice Map and Community School Zone



West St. Paul-Mendota Heights-Eagan Area Schools

www.isd197.org • 651-403-7000

