

West Side Summit Board Meeting

Date and Time: Saturday, January 20th at 10am
497 Humboldt Avenue, St. Paul, MN 55107

Board Members Present: Will Nordmark, Erin Stein (co-chair), Kendra Klecker, Yvonne Lerew (co-chair), Melanie Niewendorp

Board Members Absent:

Julia Gibeau, Tania Villalobos, Glory Kibbel, Ravi Shanbhag (treasurer),

Guests Present:

Ex Officio Member: Sarah Hanson, Executive Director of WSS

I. Opening Items

- A. Record Attendance and Guests - Quorum and no guests
- B. Call the Meeting to Order: Y. Lerew called meeting to order at 10:15am
- C. Board Membership: Motion was made by Y. Lerew to remove Tania Villalobos from the Board due to missing three meetings in this year without cause per the By Laws of WSS. The last meeting she attended was July 2017. Motion was seconded and carried,
- D. Approve Minutes. Moved by E. Stein and seconded by K. Klecker. Approved.
- E. Public Comment Period
- F. Consent Agenda
 1. Approve Special Education Paraprofessional contract for Lauren Murray
 2. Approve Special Education Paraprofessional contract for Justin Wilson
 3. Approve Receptionist contract for Zita Thelen
 4. Approved revised contract for Patricia Weyandt as Director of Student Culture and Family Engagement - Moved to approve consent agenda - Y. Lerew made motion and K. Klecker, 2nd. Approved

II. State of the School Report

- A. Updates on school - activities, news -
 1. mittens and yoga mats were donated and greatly appreciated.
 2. Wellness classes have begun including yoga and walks....
 3. Three year Mn Dept of Education nutrition review- no financial problems. Some food safety suggestions were made.
 4. Staff training occurred last day before Christmas break - Aces Workshop. Staff is still referencing the workshop. Takeaway - more empathy for students from staff.
 5. "Choose Joy" theme for 2018 during staff meeting January 4&5.
 6. Yesterday was Vikings Day.
 7. Monday, January 22, St Matthews is having 2nd annual "all campus day".
 8. Maggie Nelson coming back January 29.
 9. Hiring 2 paraprofessionals to replace to those who left in December.
 10. Still looking to hire an additional third grade teacher. We are at 29 students at this time.
 11. Ms Goplen is leaving WSS in a

week. 12.Patty is working on student code of conduct policy with the goal of presenting to Board in February.

III. Enrollment and Recruitment

A. Enrollment Report 168. Budget was originally set at 160, reset to 165

IV. Finance

A. Financials from previous month - No red flags. We have added an additional 3rd grade teacher and 2 paras within budget. All good.

V. Academic Excellence

A. December 2017 data submitted to Authorizer as component of renewal - reviewed application and data of NWEA Map Growth.

VI. Governance

A. Review and adopt revised admissions policy with changes of Admission Procedures (301) reads, Each school year,the Board: 1.A. “establishes by December 31 the open enrollment period applicable to the following year’s admissions”. 1.B. reads”publishes by February 1: The school’s enrollment application applicable to the following year, and this Admission and Lottery Policy”. Motion made by Y. Lerew, seconded by E.Stein. Motion carried.

B. Review and adopt revised kindergarten early admissions policy - with changes to read, “Children who turn 5 between September 2 and Sept 30 of the enrollment year are eligible to apply for early admission to kindergarten....” Moved by W. Nordmark and 2nd by Y. Lerew.

VII. Development

VIII. Closing Items

A. Adjourn Meeting 12:12pm

Respectfully submitted by Will Nordmark

Next Board Meeting - Tuesday, February 20, 5:15pm