



Volunteer Description

Title: Lunchroom Helper

Function: Assist in the WSS Lunchroom either in the kitchen or supervising students

Responsible To: Community Outreach and Volunteer Coordinator

Role and Responsibilities:

1. Attend orientation/any additional training
2. Respect and follow WSS Volunteer Handbook
3. Duties will change day-to-day, depending on where assistance is needed work with those around you to ensure the lunchroom remains calm and orderly during student meals
4. If in the kitchen follow the instruction of head kitchen staff to understand portions, health regulations, and other necessary information
5. If supervising follow instruction from other WSS staff to ensure students remain seated and orderly while eating.
6. Help in lunchroom clean up at end up all lunch periods

Qualifications:

1. Knowledge of basic english language reading and writing
2. Patience
3. Available time
4. Preferred: Experience working with children grades K - 6th
5. Preferred: Experience working with youth in an urban setting

Time Required:

1. Preferred at least 1 hour per week for a semester
2. If willing, allow WSS to call on an as needed basis