

# West Side Summit Board Meeting

Date and Time: Saturday, March 17th at 10am  
497 Humboldt Avenue, St. Paul, MN 55107

Board Members Present: Glory Kibbel, Mel Niewendorp, Yvonne Lerew, Ravi Shanbhadra, Kendra Klecker, Erin Stein, Will Nordmark

Board Members Absent:

Julia Gibeau

Guests Present:

Ex Officio - Sarah Hanson

## Opening Items

- A. Record Attendance and Guests - 7 Board members present, 1 absent
  - B. Call the Meeting to Order - 10:15 am
  - C. Approve Minutes motion made by Y. Lerew. Motion carried
  - D. Public Comment Period
  - E. Consent Agenda
    1. Approve Special Education Paraprofessional contract for Michael Golling
    2. Approve Special Education Paraprofessional contract for Aaron Marquardsen
    3. Approve teacher contract for Eric Rhody
    4. Approve teacher contract for Patricia Crowley
    5. Approve Special Education Paraprofessional contract for Eboni White
    6. Approve Special Education Paraprofessional contract for Justin Gilbert
    7. Approve revised contract for Special Education Paraprofessional for Jared Stulen
    8. Approve revised contract for Special Education Social Worker, Najah Charlton ¾ time Approved motion YL moved
- II. State of the School Report
- A. Charter contract renewal from SAM. Applause! - charter is renewed for 2 years. Motion by G. Kibbel - on a monthly basis Board will review progress and intervention toward SAM contract goals. M. Niewendorp, 2nd. Motion carried.  
Academic Excellence Committee - and All committees - need to begin to meet on a regular basis - Y. Lerew charged the Board rep for each committee to set up meetings on a regular basis before the next monthly Board meeting and each committee chair report back to Board.  
Two years as strong as possible is our goal for working toward strategic goals.

- B. Strategic Planning process - On March 31, Family, Board and Teacher input will be received in a strategic planning meeting. Who is WSS? What is our identity? What is our vision? Should our meeting be a tactical meeting versus a strategic meeting? Compliance to laws is necessary. Focus on March 31 meeting needs to be action focused and a 2 year time frame/horizon plan set forth.
- C. Updates on school - activities, news - submitted staff survey on Friday - paras given a separate survey - Sarah/leadership team will be looking at results and respond. Feb 23 Winter carnival - exciting/fantastic - the best turnout for an event ever. Staffing - resignation from Miss Maggie - moving forward to fill school operations/school culture para position. Sarah has moved her office - a good move. Students participated in a school walkout on Thursday... in support of the school in Parkland, Florida. Will send a note to parents about safety issues. Silent reading/Math initiative is looking good. Friday at staff day looking at test results. Starting to plan for MEA testing. Office referral process- staff is liking guidelines. Read across America was March 2. Culmination of door decorating day - March 23. Read Messenger. Suggest to send it electronically and to the Board.
- D. Discussion regarding need for staff admin position to support The Exec Director
- III. Enrollment and Recruitment
  - A. Enrollment Report -168 students. We gained 2 and lost 5 since last meeting.
- IV. Finance
  - A. Financials from previous month. We should end year better than we forecasted - about \$100,000 ahead
  - B. Vote re: Line of Credit. We ratified the vote that was made at last Board meeting to extend the line of credit, Y. Lerew made motion. E. Stein second motion carried.
  - C. Finance Committee Updates on Budget process. We cannot afford not to open up an 8th grade class. We have met our enrollment goals this year. How can we use our extra money in the best way. 8th grade enables us to have more resources. One teacher per grade with 2 specialists. Discussion about another teacher and administrator for next year. \$150,000 is a reasonable amount of extra \$. 177 students for next year is our goal. Budget - what works from a staffing perspective? Draft of budget will be shown Board by April meeting.
- V. Academic Excellence - do teachers know what they need to do or how to make a test score shift? Short answer - have new goals in front of teachers.
- VI. Governance
  - A. Adopt revised wellness policy - submitted revised policy. We will look at it and discuss/vote at April meeting.
  - B. School board election Task - we need new Board members. G. Kibbel gave us schedule of election timeline. We have an 8 member Board and we can have 11. Discussion of cultivating new members.
- VII. Development
- VIII. Closing Items

A. Adjourn Meeting 12:07pm G. Kibbel moved Approved.  
Respectfully submitted by Will Nordmark