

# DRAFT

## West Side Summit Board Meeting Minutes

### **Date and Time**

Tuesday, July 18, 2017 at 7:00pm

### **Location**

West Side Summit Charter School, 497 Humboldt Avenue, St Paul, MN 55107

### **Board Members Present**

K. Klecker, T. Villalbos, Y. Lerew, G. Kibbel, W. Nordmark

### **Board Members Absent**

E.Stein, R. Shanbhag, J. Gibeau

### **Members of the Public Present**

S. Hanson (Director), K. Kibbel

### **Opening Items**

#### **A. Quorum and no guests**

#### **B. Call the Meeting to Order**

Y. Lerew called the meeting of the board of directors of West Side Summit to order on Tuesday, July 18, 2017 at 7:02pm.

#### **C. Approve Minutes**

K. Klecker made a motion to approve minutes of the June meeting. Y. Lerew seconded the motion.

#### **D. Public Comment Period**

No one present

#### **E. Consent Agenda**

Motion was made and seconded to approve the Consent Agenda.

1. Approval of staff and teachers for the 2017-18 school year -

Maggie Nelon, Operations Director

Patricia Weyandt, Administrative Assistant

Jennifer Sarff, kindergarten teacher

Natalie Renschen, 1<sup>st</sup> grade teacher

Samuel Ryan, 2<sup>nd</sup> grade teacher

Melanie Niewendorp, Lead teacher, 3<sup>rd</sup> grade teacher

Gabriela Alvarez, 4<sup>th</sup> grade teacher

Jennifer Goplen, 4<sup>th</sup> grade teacher

Kelly Schirm, 5<sup>th</sup> grade teacher

Jeremy Harder, 6th and 7th Grade Teacher

Robin Slaman, English Language Development

Cassandra Rahn, Special Education teacher

Shannon Geno, Special Education teacher

Brooklyn Petrich, Behavior Interventionist Specialist

Nicolas Lopez, Special Education Assistant

Jared Stulen, Special Education Assistant

Angela Lynch, Special Education Assistant

Monique Williams, Meal Service Assistant

Chiaki Dziwezynski, Meal Service Assistant

2. Approval of Indigo Education contract for the 2017-18 school year for Special Education Director services.

3. Approval of Special Education Speech Language Therapy services to be provided by By Word of Mouth, Ltd for the 2017-18 school year.

4. Approval of one year Agreement for the Provision of Legal Services with Booth Law Group, LLC.

## **II. Executive Director Contract Approval**

**A.** Y. Lerew made a motion to approve the set of resolutions provided related to Sarah Hanson's Executive Director compensation. K. Kecker seconded motion. Approved.

## **III. Board Meeting Schedule**

W. Nordmark made the motion of E. Stein and Y. Lerew to serve as co-chairs; R. Shanbhag as treasurer. G. Kibbel seconded. Approved.

### **A. Board Meeting Schedule**

The Board decided there would be no August, 2017 meeting. We will have an extended meeting on Saturday, September 16, 2017 from 9:00am to 1pm. Followed by monthly meetings on Tuesday, October 17, 5:00pm to 7:00pm **note earlier time**. Future meetings will follow monthly on a rotating basis - the 3<sup>rd</sup> Saturday from 10:00-12:00 and the 3<sup>rd</sup> Tuesday from 5:00-7:00 pm - through June, 2018.

## **IV. State of the School Report**

- A.** S. Hanson updated us on various WSS events – Kindergarten graduation, end of year photo and job openings. Staff returning on August 7 with a retreat. The Board decided to provide funds for the Sparkle Day Lunch on August 12.
- B.** Our Authorizer Site Visit Report is available and all Board members are requested to read it. There are copies of report in the office for those members who did not attend meeting.

## **V. Academic Excellence**

**A.** End of Year Academic Updates were handed out and are available to the Board

## **VI. Enrollment and Recruitment**

Activities are planned for continued recruitment throughout the summer.

## **VII. Finance**

We are running close to budget for 2016-17 with a \$7,000 shortfall.

## **VIII. School Hours Committee**

**A.** The board discussed the results of the survey that was taken to learn of parent's thoughts on a change of schedule

### **B. School Hours Vote**

A motion was made by W. Nordmark to amend the 2017-18 WSS school calendar with an additional three early release Fridays, December 22, 2017, March 2, 2018 and April 27, 2018 which will increase the approved early release Fridays from 7 to 10. T. Villalobos seconded. Approved.

## **IX. Student and Family Handbook 2017-18 School Year**

School personnel have formed a handbook committee and updated the Student and Family handbook. A lawyer will be working to revise the handbook at the beginning of August. Y. Lerew made motion to approve the handbook with the reservation that the proposed procedure for identification for visitors should be taken out and the understanding that the approval is pending the review of a lawyer. K. Kecker seconded. Approved.

## **X. Meeting Adjourned at 8:56pm**