

# West Side Summit Board Meeting

Date and Time: Tuesday, October 16th, 2018 at 5:30pm  
497 Humboldt Avenue, St. Paul, MN 55107

Note: Some board members will be participating by telephone; therefore, all board votes conducted during this meeting will be conducted via roll call.

Board Members Present: Melanie Niewendorp, Will Nordmark, Yvonne Lerew, Glory Kibbel, Agustina Borroel, Shukri Abdul

Board Members Absent:

Guests Present: Liz Wynne, Rachel Ngendakuriyo

Ex Officio: Sarah Hanson

## I. Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order- 5:35
- C. Approve Minutes- Motion by G. Kibbel, 2nd by Y. Lerew
- D. Public Comment Period
- E. Consent Agenda- Motion by G. Kibbel, 2nd by Y. Lerew
  - Approve contract of J. Stulen as Study Hall Supervisor
  - Talked about adding a study hall position. Wasn't successful to pull different staff. Offered position internally to one of the education assistants, Jared Stulen. They are looking to fill his position as an EA now.

## II. Academic Excellence

### A. Student Data

Students took the NWEA MAP growth test a couple weeks ago. Gives us projected results for the MCA's in the spring.

Right now, 66.1% are not on track to meet the math MCA's. Focusing a lot of attention on the yellow group to get them over the hump and into the "meets expectations" group.

In reading, 62.8% are NOT on track to pass the MCA's. They need to be in meets or exceeds to pass the MCA's. Lots of growth needs to be made.

Plans in place: Intervention support, tutoring from Neighborhood House, MAP skill implemented next week, interim data.

\*\*Neighborhood House does after school tutoring as well as at the end of the day as a separate block for students in grades 6-8 for enrichment.

In other news... Sarah and Rachel went to a professional development and looked at their data. Students need a lot of extra support in math. They are looking to provide a training later next month.

Questions from board members:

How can we share what's working well in the first grade with other classrooms?

The first graders this year had a solid Kindergarten experience last year, so their success is carrying them through to first grade as well. Teachers share advice with each other at PLC's according to grade group.

### III. State of the School Report

K-4 has assemblies in the cafeteria every other week while 5-8 have assemblies in the cafeteria every other week. Public space for shout outs, individual student recognition based on the core values (C.L.I.M.B.).

One teacher organized a speaker to come in and speak to 3-8 grades. He's a strength trainer and shared a very positive message with students about mental strength.

This Thursday we will be looking at math interim results. Thursday and Friday will be PD days for teachers.

8th graders are working on building their identity as a new grade at WSS. They have been working on designing an 8th grade class t-shirt. In Patti's monthly newsletter, Patti shares quotes from 8th graders.

K-2 went on an apple orchard field trip, middle school science made ice cream, 5th and 6th graders are performing readers theater, middle schoolers are going to Cerenity, K-4 culturally relevant texts put together by Lori are going well, Mel sponsored 130+ scholars for the Scholastic monthly book giveaway.

Things that are holding our school back are repetitive student behavior. Taking away time from teachers, staff, and ed assistants. Things we will be discussing Friday: infusing restoration rather than taking punitive measures. Reflection sheets are targeted by grade level (K-2, 3-5, etc.). Lunch reflections are when students eat lunch separately inside the school rather than the social hall and reflect on the choices they've made earlier in the day or week.

SPED director came in and observed that we need to push the positive reinforcement and support. Having a point system or ticket system would greatly help our students towards making the right decision.

Ms. Audrey transitioned out of WSS and stated she wanted to work more with behavior related situations rather than SPED. Need more SPED paraprofessionals- especially in Kindergarten due to the high needs and challenges with that cohort this year.

#### IV. Enrollment and Recruitment

178- Last board meeting

Ended the year with 165. Currently enrolled at 180. 60 new students this year. The average has been less than this number. We have 18 Kindergarten students in a smaller space.

4 students have unenrolled

Waiting list for 6th grade right now.

Q: Is there a waiting list that might occur in any of the other grades?

3rd grade is 2 away from reaching a cap.

K and 4 might be close to reaching a cap

#### V. Finance

There's enough money to hire 2 paraprofessionals for Kindergarten. Chuck moved some things around and the finances are positive as of right now. Not many changes from last time. Enrollment is good, which drives the finances.

**\*Approved the finance**

#### VI. Governance

A. Approve the Annual Report

B. Approve the World's Best Workforce Summary

C. Vote to revise enrollment caps for Kindergarten and 4th grade as outlined in the admissions policy

A few weeks back, the annual report was shared with everyone. The annual report is written by the school director and board approved. It's put on the website and serves as a picture for how last year went in terms of academics, enrollment, staffing, etc.

Continuing to talk about the future and what's in place for 2018-2019 to better our students. Professional Development Plan is towards the end. New board members are required to be trained in the areas of finances, governance, etc.

**\*Approved the annual report**

Goals identified and updated in WBW document. Responding to making highly qualified teachers for all classrooms.

One area of growth: diversity of teaching staff. Possibly partnering with Metro State that trains teachers to work in urban schools. Grant for EA's (Grow Your Own) to go back to school for further training. How to increase the diversity of teaching staff?

WBW goals are more lofty than the authorizer goals. **90% of students in the first quarter need to be proficient in reading and math in Kindergarten.**

Q: Addressing the **summary**, but is there a WBW **report** somewhere?

Have the board become familiar with the report since it's due in October. The summary is due in December.

\*44 was the cap for Kindergarten (22 for each K class). Bringing a revised number to the board: 20. Right now Kindergarten is at 20. 3 full time adults in K currently.

\*4th grade has two teachers (SPED and general) currently enrolled at 28 students. 4th grade was at 48 students for enrollment cap. Reasoning for the revision: both classrooms are needing significant support already and adding more students will become a challenge. Proposal for 4th grade cap is 28. 3 full time adults in grade 4 currently.

Thinking about enrolling more Kindergarteners and then splitting Kindergarten into 2 classrooms, rather than setting a cap for enrollment in Kindergarten. Look at establishing two Kindergarten classes. Extra room in the budget for adding another teacher? With savings from enrollment right now, we would have available funds for another Kindergarten teacher. We have had experience and success splitting classes in the past.

Capping 4th grade and leaving Kindergarten open for enrollment.

**\*Changing 4th grade cap to 28- Approved**

#### VII. Development

Focusing on 2 fundraising activities for the school year.

1. Give to the Max Day (online fundraiser)- the Thursday before Thanksgiving.
2. Raffle fundraiser-March?? targeted to school community

Goal of raising \$2,000 for this school year. 1,000 from Give to the Max and 1,000 from raffle.

#### VIII. Closing Items

**Adjourn Meeting: 6:54, Motion by W. Nordmark, 2nd by S. Abdul**