

West Side Summit

Minutes

Board Meeting

Date and Time

Tuesday May 16, 2017 at 7:00 PM

We will meet at the school: 497 Humboldt Avenue, St. Paul, MN 55107 at 10 a.m.

Board Members Present

E. Abdulle, E. Stein, K. Kecker, L. Jadoonath, M. Edison, R. Shanbhag (remote), W. Nordmark, Y. Lerew

Board Members Absent

J. Gibeau, T. Villalobos

Guests Present

S. Hanson

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Y. Lerew called a meeting of the board of directors of West Side Summit to order on Tuesday May 16, 2017 @ 7:11 PM.

C. Approve Minutes

Y. Lerew made a motion to approve minutes from the Board Meeting on 04-22-17.

K. Kecker seconded the motion.

The board **VOTED** to approve the motion.

D. Public Comment Period

Members of the public came to comment to the Board about the length of the school day.

E. Consent Agenda

M. Edison made a motion to approve the consent agenda.

E. Stein seconded the motion.

The board **VOTED** to approve the motion.

II. State of the School Report

A. Updates on school - activities, news, etc

Ms. Hanson shared updates from the school, including upcoming events and family survey results. Ms. Hanson shared about a complaint from a family member.

III. Enrollment and Recruitment

A. Enrollment Report and Recruitment Activities

Ms. Hanson shared that the enrollment count is currently at 161 students.

IV. Closed Session: School Leader Discussion

A. School Leader Discussion

The Board entered closed session at 7:51 pm to discuss private personnel matters. The Board reopened the meeting at 8:16 pm.

V. Finance

A. April Financials

Mr. Shanbhag shared an overview of the April financial report with expenditures of \$2,746,035 and revenues of \$2,735,581 for a projected fund deficit of \$10,454.

B. Update on 2017/18 Budgeting Process

Mr. Shanbhag gave an overview of the 2017-18 budget process. He shared that the goal is to complete lease negotiations and budget projections in advance of the June meeting.

C. Lease Negotiations

Mr. Stein discussed the takeaways from the conversation with the landlord. Board members discussed scenario planning for lease negotiations. The school will not be able to afford the increased rent currently scheduled in our lease. The Board needs to come to agreement with the landlord to keep the school financially viable.

Y. Lerew made a motion to authorize the Lease Negotiation Committee to continue in negotiations with the landlord setting a deadline for agreement of June 9th with the understanding that the failure to come to an agreement by that date will result in the Board calling an emergency meeting to talk about next steps.

K. Kecker seconded the motion.

The board **VOTED** to approve the motion.

VI. Academic Excellence

A. Academics Overview

Ms. Hanson shared that students took MCAs in the past month. She talked about supports from Student Achievement Minnesota and other curriculum updates.

VII. Governance

A. Process for Establishing a Reimbursement Policy

Board members discussed the process for establishing a policy on reimbursements on technology lost, stolen, or damaged. Board members decided to postpone decision until a future meeting.

B. Board Election Update

C. Policy Updates

M. Edison made a motion to approve the revised check signers policy.

E. Stein seconded the motion.

The board **VOTED** to approve the motion.

Ms. Edison shared a recap of policies that will be voted on during the June meeting.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:34 PM.

Respectfully Submitted,

M. Edison

Y. Lerew made a motion to adjourn the meeting.

E. Stein seconded the motion.

The board **VOTED** to approve the motion.