

# West Side Summit

## Minutes

### Board Meeting

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#### **Date and Time**

Tuesday March 21, 2017 at 7:00 PM

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We will meet at the school: 497 Humboldt Avenue, St. Paul, MN 55107 at 10 a.m.

#### **Board Members Present**

E. Abdulle, E. Stein, K. Kecker, L. Jadoonath, M. Edison, R. Shanbhag (remote), W. Nordmark, Y. Lerew

#### **Board Members Absent**

A. Jama, J. Gibeau, T. Villalobos

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

Y. Lerew called a meeting of the board of directors of West Side Summit to order on Tuesday Mar 21, 2017 @ 7:08 PM.

#### **C. Public Comment Period**

No members of the public came to comment to the Board.

#### **D. Approve Minutes**

E. Stein made a motion to approve minutes from the Board Meeting on 02-18-17.  
K. Kecker seconded the motion.  
The board **VOTED** to approve the motion.

#### **E. Consent Agenda**

M. Edison made a motion to approve the contracts in the consent agenda.  
E. Stein seconded the motion.  
The board **VOTED** to approve the motion.

### **II. State of the School Report**

#### **A. Updates on school - activities, news, etc**

Ms. Hanson shared updates about the school including staff development, school activities, and student services.

### III. Enrollment and Recruitment

#### A. Enrollment Report and Recruitment Activities

Ms. Hanson shared that there are 160 students currently enrolled at WSS. She shared a summary of recruiting activities taking place for the next school year.

### IV. 17-18 School Calendar

#### A. New item

M. Edison made a motion to approve the proposed school calendar for the 2017-18 school year.

E. Stein seconded the motion.

The board **VOTED** to approve the motion.

### V. Middle School Task Force Recommendations

#### A. New item

Board members discussed the recruitment and educational implications of expanding to seventh and eighth grade levels.

Y. Lerew made a motion to amend the 2017-18 enrollment guidelines to cap enrollment at seventh grade rather than eighth grade.

E. Stein seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

Y. Lerew	Aye
M. Edison	Aye
A. Jama	Absent
W. Nordmark	Aye
E. Abdulle	Aye
R. Shanbhag	Absent
T. Villalobos	Absent
J. Gibeau	Absent
L. Jadoonath	No
K. Kecker	Aye
E. Stein	Aye

### VI. Finance

#### A. February Financials

Mr. Shanbhag shared an overview of the February financial report with a projected revenues of \$2,698,155, projected expenditures of \$2,749,696, and a projected remaining fund balance of \$18,672.

#### B. Update on 2017/18 Budgeting Process

Board members discussed major decisions for the 2017-18 budget, including the need to increase enrollment, re-negotiate the lease, or think creatively about the grade level enrollment.

#### C. Lease Negotiations

M. Edison made a motion to authorize Ms. Stein, Ms. Hanson, Ms. Kecker, and Ms. Lerew to re-open lease negotiations with the landlord.

E. Abdulle seconded the motion.

The board **VOTED** to approve the motion.

## **VII. Governance**

### **A. Gender Inclusion Policy**

M. Edison made a motion to approve Gender Inclusion policy 523.  
W. Nordmark seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **B. Policy Updates**

Ms. Edison presented an overview of the upcoming policy review schedule.

### **C. Board Election Process**

Y. Lerew made a motion to approve the proposed election timeline with five seats up for election.  
E. Stein seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **VIII. Academic Excellence**

### **A. Updates from the Academic Excellence Committee**

Ms. Kecker shared that the Academic Excellence committee met to review academic outcomes including NWEA and STEP results. They discussed instructional practices and teacher observations.

### **B. Academics Overview**

Ms. Hendricks shared NWEA and STEP mid-year test results with Board members. Board members discussed the outcomes and hypothesized about trends in the data. Ms. Hanson and Ms. Hendricks shared their desire to prioritize academic achievement over the remainder of the school year.

## **IX. Development & Community Engagement**

### **A. Open houses 2017**

Ms. Abdulle shared about donations to the school for upcoming events.

## **X. Closing Items**

### **A. Adjourn Meeting**

M. Edison made a motion to adjourn the meeting.  
E. Stein seconded the motion.  
The board **VOTED** to approve the motion.  
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:15 PM.

Respectfully Submitted,  
M. Edison