

# West Side Summit

## Minutes

### Board Meeting

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#### **Date and Time**

Tuesday November 15, 2016 at 7:00 PM

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We will meet at the school: 497 Humboldt Avenue, St. Paul, MN 55107 at 7 pm. New board members have employment law training with Jim Martin from Booth Law Group before the meeting.

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#### **Board Members Present**

E. Abdulle, K. Kecker, L. Jadoonath, M. Edison, T. Villalobos, W. Nordmark, Y. Lerew

#### **Board Members Absent**

A. Jama, E. Stein, J. Gibeau, R. Shanbhag

#### **Guests Present**

A. Hendricks, L. Wynne

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

Y. Lerew called a meeting of the board of directors of West Side Summit to order on Tuesday Nov 15, 2016 @ 7:08 PM.

#### **C. Approve Minutes**

W. Nordmark made a motion to approve minutes from the Board Meeting on 10-15-16.

K. Kecker seconded the motion.

The board **VOTED** to approve the motion.

#### **D. Public Comment Period**

No members of the public came to comment to the Board.

#### **E. Consent Agenda**

There were no consent agenda items to approve.

### **II. Director Updates**

#### **A. Karen will call in - Updates**

Ms. Klinzing shared about her work schedule and plans for returning to the school after being on medical leave.

Ms. Hendricks shared that the school picked a mascot - the West Side Summit Mountain Lions. She shared that conferences will take place this week.

### **III. Governance**

#### **A. Updates from the Governance Committee**

Ms. Edison asked Board members to join the governance committee. Mr. Nordmark indicated his interest in joining the committee. Other Board members are welcome to join the committee in advance of the coming meeting in December.

### **IV. Finance**

#### **A. October Financials**

Ms. Lerew shared an overview of the October financials with the projected revenues of \$2,873,828 and projected expense of \$2,872,239 for a projected fund balance of \$71,802. The Board acknowledges the receipt of the financial report and will file as printed. Board members discussed the need to increase enrollment to keep up with our budgeted total.

#### **B. Enrollment Report**

Ms. Hendricks shared that the enrollment total has reached 168 students towards our goal of 179 students. Board members discussed the need to increase enrollment while keeping the current families satisfied.

### **V. Academic Excellence**

#### **A. Updates**

The Academic Excellence meeting will happen on December 2nd. The committee will determine an ongoing, likely quarterly, meeting schedule.

### **VI. Facility**

#### **A. Construction Update**

Ms. Hendricks shared that the construction projects have nearly completed.

### **VII. Development & Community Engagement**

#### **A. Open houses 2016-17**

Ms. Villalobos shared resources and a staffing plan for upcoming community engagement events. Board members signed up for upcoming events.

#### **B. Give to the Max**

Ms. Lerew informed the Board that Give to the Max Day is November 17th and asked each Board member to make a donation and to inform friends and colleagues about the fundraising campaign.

#### **C. Other upcoming community engagement events**

West Side Summit will host Festival of Cultures on December 22nd.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,  
Y. Lerew