

West Side Summit

Minutes

Board Meeting

Date and Time

Saturday October 15, 2016 at 10:00 AM

We will meet at the school: 497 Humboldt Avenue, St. Paul, MN 55107 at 10 am. New board members have a board governance training prior to the meeting with Madaline Edison, chair of the Governance Committee.

Board Members Present

E. Stein, J. Gibeau, L. Jadoonath, M. Edison, T. Villalobos, W. Nordmark, Y. Lerew

Board Members Absent

A. Jama, E. Abdulle, K. Kecker, R. Shanbhag

Guests Present

A. Hendricks, K. Rimpila, S. Hanson

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Y. Lerew called a meeting of the board of directors of West Side Summit to order on Saturday Oct 15, 2016 @ 10:13 AM.

C. Approve Minutes

We will approve minutes at the November meeting.

D. Public Comment Period

No members of the public came to speak to the Board.

E. Consent Agenda

Y. Lerew made a motion to approve the consent agenda.

E. Stein seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Director Updates

A. Updates on the school operations in previous month

Ms. Lerew shared that Ms. Klinzing suffered an injury at work and would be gone from work from a week. The Board entered closed session to discuss a human resources issue at 10:28 am. The Board reopened session at 10:48 am.

III. Governance

A. Policy Approvals

M. Edison made a motion to approve policies: 410 Family and Medical Leave 413 Harassment 417 Chemical Use 418 Drug Free 419 Tobacco Free as presented.

E. Stein seconded the motion.

The board **VOTED** to approve the motion.

IV. Finance

A. September Financials

Ms. Rimpila presented an overview of the September financials. The Board accepts the report and will file as printed.

Board members discussed enrollment needs to meet the budget targets.

B. Enrollment Report

Ms. Hanson presented the enrollment report with 172 student currently enrolled towards our target of 179 students. Board members discussed trends of enrollments and withdrawals and reasons students are moving.

V. Academic Excellence

A. Updates

Ms. Hendricks discussed the need to pull together an Academic Excellence Committee meeting. She shared some early trends from the NWEA assessments from the fall.

VI. Facility

A. Construction Update

Ms. Hanson shared that the final inspection with the elevator and construction took place last week. All construction is finished and the elevator now works.

VII. Development & Community Engagement

A. Open houses 2016-17

Ms. Villalobos shared dates and recruitment materials for open house meetings for the school.

B. Give to the Max

Ms. Lerew shared that Give to the Max Day is on November 17th. We will be raising money for field trips for WSS students. Ms. Lerew invited all Board members to donate and to share the page with friends and family.

C. Other upcoming community engagement events

Ms. Hendricks shared that there were two community engagement opportunities this month, including Meet the Teacher Night and Fall Festival coming up on Friday, October 28th.

VIII. Closing Items

A. Adjourn Meeting

Y. Lerew made a motion to adjourn the meeting.

E. Stein seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:35 AM.

Respectfully Submitted,

M. Edison