

West Side Summit

Minutes

Board Meeting

Date and Time

Saturday January 16, 2016 at 12:00 PM

Location

Minneapolis

Please note that this board meeting will NOT be held at West Side Summit but at an alternative site. The alternative site is:

Minnesota Comeback
2800 University Avenue, SE #202
Minneapolis, MN 55414

Board Members Present

A. Hendricks, E. Abdulle, E. Stein (remote), K. Kecker, M. Edison, Y. Lerew

Board Members Absent

R. Shanbhag

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Edison called a meeting of the board of directors of West Side Summit to order on Saturday Jan 16, 2016 @ 12:19 PM at Minneapolis.

C. Approve Minutes

M. Edison made a motion to approve minutes.
K. Kecker seconded the motion.
The board **VOTED** to approve the motion.

D. Visitors speaking to items on the Board Agenda

No visitors attended to speak.

II. Facility

A. Update on Status of Elevator Project and Lease Amendment Negotiations

Ms. Klinzing shared that the landlord will be sending an updated proposal for the lease negotiations in late January. They are also securing bids for installing an elevator.

III. Governance

A. Governance Committee Update

Ms. Edison provided a governance committee update regarding policy review schedule and planning for the Board Retreat.

B. Approve 614 West Side Summit policy on School State Testing

M. Edison made a motion to approve policy 614 as presented at the January meeting.

Y. Lerew seconded the motion.

The board **VOTED** to approve the motion.

C. Religious Accommodation Policy #491

M. Edison made a motion to approve policy 491 as presented at the January meeting.

A. Hendricks seconded the motion.

The board **VOTED** to approve the motion.

D. West Side Summit Teacher Evaluation Policy #494

M. Edison made a motion to approve policy 494 as presented at the January meeting.

K. Kecker seconded the motion.

The board **VOTED** to approve the motion.

E. Policy #301 Admission Procedures

The Board discussed enrollment targets by grade.

Ms. Lerew suggested moving the maximum capacity for kindergarten to 60 seats in order to accommodate additional demand.

The Board discussed how to handle enrollment targets for sixth grade. Members discussed adding seventh and eighth grades in addition to sixth grades to formalize a middle school program starting next year. Board members discussed the need to have more information about the option of adding additional grades and opening a full middle school. Ms. Edison suggested not adding seventh and eighth grade seats until a full exploration has taken place.

M. Edison made a motion to approve policy 301 with the amendments of setting kindergarten target of 60 seats and removing seats for seventh and eighth grade seats.

Y. Lerew seconded the motion.

The board **VOTED** unanimously to approve the motion.

The Board will consider enrollment target options for seventh and eighth grade during the next month's Board meeting.

F. Policy #701 Establishment and Adoption of School Budget and Expenditures

Ms. Edison presented an overview of the policy and asked Board members to submit any planned amendments in advance of the February meeting when they will be voted on.

G. Policy #412 Travel and Expense Reimbursement

Ms. Edison presented an overview of the policy and asked Board members to submit any planned amendments in advance of the February meeting when they will be voted on.

H. Policy #406 Public and Private Personnel Data

Ms. Edison presented an overview of the policy and asked Board members to submit any planned amendments in advance of the February meeting when they will be voted on.

I. Policy # 402 Disability-Nondiscrimination Policy

Ms. Edison presented an overview of the policy and asked Board members to submit any planned amendments in advance of the February meeting when they will be voted on.

J. Policy #401 Equal Employment Opportunity

Ms. Edison presented an overview of the policy and asked Board members to submit any planned amendments in advance of the February meeting when they will be voted on.

K. Board Training Requirements

Ms. Klinzing reminded Board members of the requirement for new Board members to attend initial training within six months. She reminded current Board members to plan for their annual Board training requirement.

Ms. Klinzing will record Board training requirements in a spreadsheet for reporting to the authorizer.

IV. Community Engagement

A. Update and Request from the Student and Family Engagement Coordinator

Ms. Klinzing gave an overview of the community engagement report. She shared that in February an hour prior to the Board meeting, there will be a community engagement project so that Board members can discuss opportunities to engage with the Board. This will be a Board recruitment opportunity.

V. Finance

A. Review of the December Financials

Ms. Kroll presented an overview of the December financial report with year to date revenues of \$1,266,114 and expenditures of \$1,055,939, with a projected fund balance of \$176,834. The Board accepts the report as printed.

B. Lease aid

Ms. Kroll shared a proposal from the landlord to amortize the cost of the elevator at \$66,000 per year to the lease cost for 10 years. Ms. Klizing discussed how Lease Aid would be impacted by that proposal.

VI. Other Items

A. Schedule governance committee meeting

The Governance Committee will meet on Monday, Feb. 1 at 5:00 pm at West Side Summit.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:15 PM.

Respectfully Submitted,
M. Edison