

# West Side Summit

## Minutes

### Board Meeting

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#### **Date and Time**

Tuesday November 17, 2015 at 7:00 PM

#### **Location**

West Side Summit

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#### **Board Members Present**

A. Hendricks, K. Kecker, M. Edison (remote), Y. Lerew

#### **Board Members Absent**

E. Stein, R. Shanbhag

#### **Guests Present**

Ebyan Abdulle, K. Klinzing, Kelly Kroll

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

Y. Lerew called a meeting of the board of directors of West Side Summit to order on Tuesday Nov 17, 2015 @ 7:05 PM at West Side Summit.

#### **C. Approve Minutes**

Y. Lerew made a motion to approve minutes from the Board Meeting on 10-24-15.

K. Kecker seconded the motion.

The board **VOTED** to approve the motion.

### **II. Governance**

#### **A. Ebyan Abdulle - Prospective Board member**

Ms. Abdulle shared her interest in joining the WSS Board. She shared about her background and interest in working with students. She found out about WSS at the board recruitment fair.

Y. Lerew made a motion to approve Ebyan Abdulle as a West Side Summit Board member.

K. Kecker seconded the motion.

The board **VOTED** to approve the motion.

## **B. Update on governance committee meeting**

Ms. Edison shared a recap of the Governance Committee meeting including policy reviews and planning for a Board Retreat. The Board discussed pushing back a Board Retreat until January or February. The goals of the retreat would be to align on Board goals for the year and reorient the Board on its responsibilities. Ms. Edison will send out a doodle poll with dates in January and February.

## **C. Credit Card Policy**

Y. Lerew made a motion to adopt the revised credit card policy with a credit limit of \$10,000.

K. Kecker seconded the motion.

The board **VOTED** to approve the motion.

## **D. Policy 521 and 522 - change of name for the contact person from Matthew to Karen.**

Y. Lerew made a motion to approve the amendments to the policies to reflect Karen Klinzing as the contact person on record.

K. Kecker seconded the motion.

The board **VOTED** to approve the motion.

## **III. Finance**

### **A. Update on October Financials**

Ms. Kroll presented an overview of the October financial report with revenues of \$672,196 and expenditures of \$677,359 with a projected fund balance of (\$38,504).

### **B. New Contract Approvals**

K. Kecker made a motion to approve contracts for Angela Kryzer, Currant Somers, Nicolas Lopez, Quanwanzaa Reed, Justin Wilson, Yovonia Roberts, and Anne Moe.

A. Hendricks seconded the motion.

The board **VOTED** to approve the motion.

## **IV. State of the School**

### **A. Executive Director Updates**

Ms. Klinzing shared updates, including: reports submitted to the state and to the authorizer, enrollment totals, academic program development priorities, facilities, and community engagement activities. Enrollment has reached 150 students. The kindergarten class will be split into two classes in January to keep class size low. 5th grade students had a great time at STARBASE and were complimented by workers there for being great learners and citizens. Facility renovation and lease negotiations have been ongoing with the building owners.

## **V. Community Engagement & Development**

### **A. Indiv Donors - Give to the Max Day and End of Year Letter**

Ms. Lerew shared that WSS raised approximately \$1300 through Give to the Max Day.

### **B. Monthly Open Houses - Dec 2 and Feb 3**

Ms. Lerew shared upcoming Open House dates and requested Board members to attend.

**C. Board Contributions by end of year**

Ms. Lerew requested that each Board member make a financial contribution to WSS by the end of the school year. Board members discussed what kinds of contributions will count towards our 100% board giving goal.

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:41 PM.

Respectfully Submitted,  
M. Edison