

West Side Summit

Minutes

Board Meeting

Date and Time

Saturday August 15, 2015 at 8:30 AM

Location

West Side Summit

Board Members Present

A. Hendricks, E. Stein, M. Edison, Y. Lerew

Board Members Absent

K. Kecker, R. Shanbhag

Guests Present

K. Klinzing, K. Rimpila

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. Stein called a meeting of the board of directors of West Side Summit to order on Saturday Aug 15, 2015 @ 8:39 AM at West Side Summit.

C. Approve Minutes

E. Stein made a motion to approve minutes from the Board Meeting on 07-21-15. M. Edison seconded the motion. The board **VOTED** to approve the motion.

II. Finance

A. Update on July Financials

Ms. Klinzing and Ms. Kroll provided an overview of the July financial statements. The Board discussed the future impact of the MDE audit adjustment that WSS is currently appealing. The Board acknowledges receipt of the report and will file as printed.

III. State of the School

A. Approve Personnel Contracts

Ms. Klinzing shared revised contracts for exempt, non-exempt, and teacher contracts.

M. Edison made a motion to approve the 2015 staffing contracts, including new positions, as presented by Director Klinzing. The Board delegates the authority to Director Klinzing to sign and offer contracts.

E. Stein seconded the motion.

The board **VOTED** to approve the motion.

B. Executive Director Updates

Ms. Klinzing provided written updates to the Board on enrollment, program development, student progress, and financials.

C. July 2015 Enrollment Update

Ms. Klinzing shared that WSS has 139 enrolled students for the 2015-16 school year.

D. Employee Handbook

Ms. Klinzing shared a copy of the revised 2015-16 Employee Handbook. The Board reviewed the handbook and suggested edits to the Social Media section of the handbook.

IV. Governance

A. Board Recruitment Fair Update

Ms. Lerew shared a list of people who visited the WSS booth at the Board Diversity Recruitment Fair. Ms. Lerew and Ms. Stein will follow up individually with prospective Board candidates.

B. Review Board terms for all Board members

The Board discussed holding the first open Board election in June 2016 where all seats of the Board will be up for election from the entire WSS community. All current Board members will fill their terms until that point. At the election, WSS staff and families will have the option of electing members for 1, 2, or 3 year terms.

C. Annual Professional Development Training Requirements

Ms. Stein reminded Board members about their annual board training requirements. Most Board members have already attended their required training.

D. Set up committee meetings for September

The next full Board meeting will occur on September 15th at 7:00 pm at West Side Summit. Governance and Development committees will start meeting in September. The Governance committee will meet on Sept. 10 at 5:00 pm at West Side Summit. The Development committee will meet on Sept. 10 at 6:00 pm at West Side Summit.

V. Facility

A. Update on lease negotiations and attorney representation.

Ms. Stein shared that lease amendments have been submitted to the landlord and will be discussed next week.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:05 AM.

Respectfully Submitted,
M. Edison